Board of Trustees
Minutes of Meeting
September 21, 2026

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, September 21, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Nicky Pachucki, LynnMarie Shedlock, Stacy Scullion and John Parsons participated. Board members and Wendy Lutchko, Lauren Hunzer, Kim Popple and Brandy Lewis were absent. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:03 p.m. Stacey Scullion led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejwski opened the meeting to public comment relating to agenda items. There was no public comment.

Lynnemarie Shedlock made a motion to accept the meeting minutes of August 17, 2026, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary/unaudited financial statements and expenditures to the Board for month-ending July 31, 2026. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by Stacey Scullion. All Board members present voted in favor of the motion with the exception of Stacy Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

The Board of Trustees acknowledged Bear Creek Community Charter School alumni Leon Qiu for constructing an outdoor classroom along the trail as a community service project.

John Parsons made a motion to approve changes to the Student/Parent Handbook relating to the School's Visitor Policy, which was seconded by Lynnemarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve implementation of a phase-out plan for the Longevity Bonus effective September 30, 2026, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve changes to the Staff Handbook adding $500 to the bonus potential under the Support of Schoolwide Programs category, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Lynne Shedlock made a motion to approve the hiring of Mercedes Santos as Fourth Grade Teacher, effective September 8, 2026. This is a full-time, exempt-level position for 198 days at a starting salary of $43,000 plus benefits. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the addition of Gabrielle Razvillas and Elizabeth Yescavage as Daily Substitute Teachers as $200.00 per day, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve the appointment of Tammy Miller as Girls Basketball Coach for the 2026-2027 season with a stipend of $3,000, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Lynnemarie Shedlock made a motion to approve the appointment of Jordan Harrison as Assistant Girls Basketball Coach for the 2026-2027 season with a stipend of $2,000, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve Kevin Harcarik as the Assistant Boys Basketball Coach for the 2026-2027 season with a stipend of $2,000, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to accept the resignation of Ryan Sussman as part-time Evening Housekeeper effective September 17, 2026, which was seconded by Lynnemarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the resignation of Renee Andrews as a part-time Paraprofessional effective September 11, 2026, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the Job Profile & Flight Plan for the position of Maintenance Technician, which was seconded by LynneMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

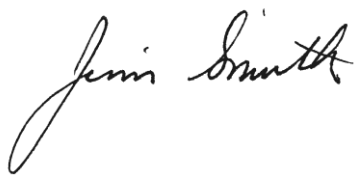
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Nicky Pachucki.

The meeting adjourned at 7:10 p.m.

Respectfully,



Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, October 1, 2026.** The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.