Board of Trustees
Minutes of Meeting
August 17, 2026

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, August 17, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Kim Popple, Lauren Hunzer, Brandy Lewis, LynnMarie Shedlock, Stacy Scullion and John Parsons participated. Board members Nicky Pachucki and Wendy Lutchko were absent. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:03 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejwski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to accept the meeting minutes of July 20, 2026, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary/unaudited financial statements and expenditures to the Board for month-ending June 30, 2026. Lauren Hunzer made a motion to approve the financial statements and expenditures as presented, which was seconded by Brandy Lewis. All Board members present voted in favor of the motion with the exception of Stacy Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Isabella Peters as Temporary Learning Support Teacher, effective July 30, 2026, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Peter Austin made the motion to accept the resignation of Marza Cypert as Middle School Social Studies Teacher, effective August 14, 2026, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve the transfer of Ava Ward from Social Studies/Career Education Teacher to Middle School Social Studies Teacher, effective August 17, 2026. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made the motion to approve the hiring of Vivian Wright as Social Studies/Career Education Teacher, effective August 17, 2026. This is a full-time, exempt-level position for 198 days per school year with an annual salary of $43,000 plus benefits. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve the addition of Kendra Jordan as a Long-Term Substitute Teacher for the period August 19 through December 23, 2026 at a per diem rate of $225.00, which was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the addition of Cathryn Evans, Michael Corcoran and Haley Novitski to the Daily Substitute List at a per diem rate of $200.00, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve a Tuition Assistance Request from Shelby O'Boyle for the two courses The Principalship and Instructional Supervision at Kings College for the Fall 2026 semester at a total cost not to exceed $2,922.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Tuition Assistance Request from Colleen Henninger for the course Applying Brain Research at Wilkes University for the Fall 2026 semester at a total cost not to exceed $1,566.00. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve bonus distribution for the 2025-2026 school year, effective September 15, 2026 in the amount of $268,662.88, which is $26,337.12 less than budgeted, which was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the submission of the School's Comprehensive Plan to the Plan to the Pennsylvania Department of Education, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to add the resignation of Kristine Colaneri to the Board agenda, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to accept the resignation of Kristine Colaneri as Fourth Grade Teacher, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Kim Popple made a motion to adjourn the meeting, which was seconded by Peter Austin.

The meeting adjourned at 7:25 p.m.

Respectfully,

Jim Smith

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, September 3, 2026.** The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.