



**Board of Trustees  
Minutes of Meeting  
April 20, 2026**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, April 20, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Nicky Pachucki, Lauren Hunzer, Brandy Lewis, Wendy Lutchko, LynnMarie Shedlock, Stacy Scullion and Kim Popple participated. John Parsons was absent. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazejewski called the meeting to order at 6:13 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Wendy Lutchko made a motion to accept the meeting minutes of March 5, 2026 with one correction, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures to the Board for month-ending February 27, 2026. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by LynnMarie Shedlock. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek, Stacy Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith, John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith, and Kim Popple, who abstained from voting on any payment for services to Pioneer Aggregates. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented the draft budget for the new 2026-2027 fiscal year and answered questions from the Board.

Brandy Lewis made a motion to approve a three-year engagement agreement with Murphy Dougherty & Company for third-party auditing services for the period ending June 30, 2028, which includes the base audit, Act 55 protocols and a federal single audit. The motion was seconded by Lauren Hunzer and was approved by majority roll-call vote of the Board members present.

Peter Austin made a motion to approve salary survey adjustments effective for the 2026-2027 school year in the aggregate amount of \$129,888.31 as proposed. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve annual performance-based salary adjustments for the 2026-2027 school year in the aggregate amount of \$131,442.87, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the addition of Vianna Hindmarsh to the Substitute List, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to amend the agenda to add to the substitute list, which was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to approve the addition of Bonnie Amorine, RN to the substitute list. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the transfer of Gabrielle Quinn from full-time temporary Learning Support Teacher to full-time permanent Learning Support Teacher for the upcoming 2026-2027 school year. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Cheryl Bonomo from the position of School Nurse, effective April 30, 2026, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a Tuition Assistance request from Jordan Harrison for the course Essential Classroom Strategies at Wilkes University for the Spring 2026 semester, at a cost not to exceed \$2,250.00. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a Tuition Assistance request from Jayleen Galeno for the course From Phonics to Fairy Tales at NEIU 19 for the Summer of 2026, at a cost not to exceed \$325.00. The motion was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance request from Jillian Seeley for the course Trauma Sensitive Classroom Practices at Sacred Heart University for the Summer 2026 semester, at a cost not to exceed \$2,807.50. The motion was seconded by Stacy Scullion and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a Tuition Assistance request from Jillian Seeley for the course SEL for Special Education Educational Leaders at Sacred Heart University for the Summer 2026 semester, at a cost not to exceed \$2,807.50. The motion was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to approve a Tuition Assistance request from Colleen Henninger for the course Foundations of Literacy at Wilkes University for the Summer of 2026, at a cost not to exceed \$1,842.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

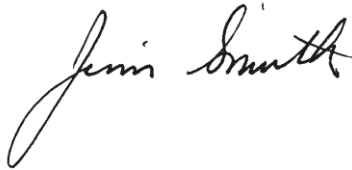
LynnMarie Shedlock made a motion to approve a Tuition Assistance request from Colleen Henninger for the course Advanced Linguistics at Wilkes University for the Summer of 2026, at a cost not to exceed \$1,842.00. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Kim Pople made a motion to adjourn the meeting, which was seconded by Peter Austin.

The meeting adjourned at 7:50 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith  
Board Secretary

**Important Date to Remember:** The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, May 7, 2026**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.