



**Board of Trustees
Minutes of Meeting
May 1, 2025**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, May 1, 2025 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Brandy Lewis, LynnMarie Shedlock, Peter Austin, Nicky Pachucki, Stacey Scullion and Wendy Lutchko participated. Kim Popple and Dave Blazejewski were absent. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith. John Parsons participated representing the Parent Advisory Committee. Shelby Kresge was also present for the beginning of the meeting.

Wendy Lutchko called the meeting to order at 6:01 p.m. and led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Wendy Lutchko opened the meeting to public comment relating to agenda items. There was no public comment.

Peter Austin made a motion to approve the meeting minutes of April 3, 2025, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending March 31, 2025. LynnMarie Shedlock made a motion to approve the financial statements and expenditures as presented, which was seconded by Brandy Lewis. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek and Stacey Scullion, who abstained from voting on the expenses associated with the employment of Jennifer Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented the Board with the proposed budget for the upcoming 2025-2026 school year and answered questions. Jim Smith advised that the proposed budget will be made available for public inspection.

Dr. Kristen Young and Shelby Kresge provided the Board with a presentation on Twigg Science from Imagine Learning, along with a recommendation for adoption.

Wendy Lutchko made a motion for the purchase and adoption of Twigg Science from Imagine Learning at a one-time cost of \$139,366.73, which includes a six-year subscription for first through eight grade. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a thirty-six (36) month agreement with AEP Energy for electricity generation at a fixed cost of \$0.10 per kilowatt hour, effective May 28, 2025. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a request for homebound instruction for Student 12233, beginning the week of April 21, 2025 and continuing through Tuesday, May 20, 2025, with five hours per week of in-person instruction at a cost of \$35.00 per hour. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a resolution acknowledging that Bear Creek Community Charter School complies with all federal, state and local laws and authorizes the School's CEO or his designee to execute various documents evidencing such compliance. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board with proposed policies relating to Public Comment at Board Meetings as well as Use of Recording Devices by the General Public at Board Meetings.

Peter Austin made a motion to approve the proposed Public Comment at Board Meetings policy, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the proposed Use of Recording Devices by the General Public Policy, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

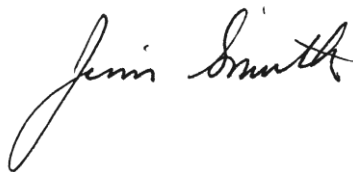
Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

Wendy Lutchko opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:53 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith", with a stylized, flowing script.

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, May 19, 2025**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.