



**Board of Trustees
Minutes of Meeting
April 3, 2025**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, April 3, 2025 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, LynnMarie Shedlock, Peter Austin, and Wendy Lutchko participated. Kim Popple, Nicky Pachucki and Stacy Scullion were absent. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith.

Dave Blazejewski called the meeting to order at 6:00 p.m. Dave Blazejewski led the group in the Pledge of Allegiance. Jim Smith conducted a rollcall of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Peter Austin made a motion to approve the meeting minutes of April 3, 2025, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending February 28, 2025. Brandy Lewis made a motion to approve the financial statements and expenditures as presented, which was seconded by Wendy Lutchko. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented the Board with Budget Revision 1 for 2024-2025, which she reviewed in detail. Brandy Lewis made a motion to approve Budget Revision 1 as presented, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board with a revised Open Records Policy. Wendy Lutchko made a motion to approve the revised Open Records Policy as presented, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from Jillian Seeley for the course Moral and Ethical Leadership at Sacred Heart University for the Summer 1 Session at a cost not to exceed \$2,807.50. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Tuition Assistance Request from Jillian Seeley for the course Quantitative Research Methods at Sacred Heart University for the Summer 1 Session at a cost not to exceed \$2,807.50. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Kim Stevens engaged the Board in a discussion regarding student attendance, excessive absenteeism, and student losing the privilege of participating in year-end field trips. Peter Austin made a motion to amend the policy for the 2024-2025 school to increase the threshold for loss of privileges from 15 days to 20 days, which was seconded by Wendy Lutchko. Board members Peter Austin, Wendy Lutchko, Brandy Lewis and LynnMarie Shedlock voted in favor of the motion. Dave Blazejewski voted against the motion. The motion passed based on the majority vote of the Board members present.

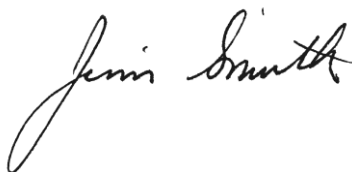
Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:34 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith", with a stylized, flowing script.

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, April 21, 2025**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.