



**Board of Trustees
Minutes of Meeting
December 3, 2020**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, December 3, 2020 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, Pennsylvania.

Board members David Blazejewski, Wendy Lutchko, Kim Popple, Brandy Lewis, Stacey Scullion, Nicky Pachucki, Sue Barry, and Peter Austin participated. Also participating were Jim Smith, Tammy Miller, Kim Stevens, Kristen Young, and Bridget Deeble.

Dave Blazejewski called the meeting to order at 6:01 p.m. Dave led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to approve the minutes of the November 16, 2020 Board of Trustees meeting as presented, which were seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for period ending October 31, 2020. Wendy Lutchko made a motion to approve the financial statements and expenditures as presented, which was seconded by Kim Popple. All Board members present voted in favor of the motion with the exception of the following specific abstention: Stacey Scullion abstained from voting on expenses associated with the employment of Jennifer Smith and Wendy Lutchko abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll call vote of the Board members present.

Stacey Scullion made a motion to ratify the decision to transition to all virtual/remote instruction from November 9, 2020 through January 4, 2021 in response to the evolving conditions relating to the COVID-19 pandemic. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve Lease Amendment 3 to the existing real estate lease with the Bear Creek Foundation, as presented, in the amount of \$2,407 per month beginning January 1, 2021. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the proposed Development Agreement with the Bear Creek Foundation, as presented, for the expansion of the existing school facility to accommodate additional classrooms, offices, and accessory space. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve revised Student Admission's Policy as presented, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Tammy Miller informed the Board that Sandy Hasan has notified her that her last day of work will be Friday, November 18, 2020 as she is retiring. Wendy Lutchko made a motion to accept Sandy's revised resignation effective Friday, November 18, 2020, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present. Dave Blazejewski thanked Sandy for her years of service to the school.

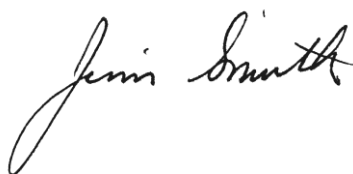
Kristen Young, Kim Stevens, Bridget Deeble, Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Kim Pople made a motion to adjourn the meeting, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:04 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

The next meeting of the Board of Trustees will be held on **Thursday, January 7, 2021. The meeting will be held both in-person as well as via Zoom!** Members of the public are asked to contact Jim Smith at jim.smith@bearcreekschool.com or 570-820-4070, extension 6204 to obtain call-in information to participate. The general public is invited to participate in the meeting in person at 30 Charter School Way, Bear Creek Township, PA 18702.