



BOARD OF TRUSTEES MEETING

August 7, 2025

AGENDA

All participants attending a public meeting should presume that the meeting is being recorded. Public comment is welcome, and meeting decorum is governed by the established School policy which is available for review on the School's web site at www.bearcreekschool.com

1. Pledge of Allegiance.
2. Roll Call.
3. Public comment relating to Board Agenda.
4. Executive Session.
 - Litigation.
 - Personnel Matters
5. Approve meeting minutes of June 5, 2025.
6. Approve the financial statements and expenditures for month-ending May 30, 2025.
7. Approve the Student/Parent Handbook for the 2025-2026 school year.
8. Approve the Staff Handbook for the 2025-2026 school year.
9. Approve PDE-418 Application for Approval of Charter School Lease Reimbursement Program for the 2024-2025 school year.
10. Approve agreement with Koppy's Propane for propane in the amount of \$1.239 per gallon for the period August 8, 2025 through December 31, 2025.
11. Approve salary and wage increases as recommended, effective August 16, 2024 in the aggregate amount of \$136,119.44.
12. Terminate the employment of Matthew Ide as full-time teacher, effective June 11, 2025.
13. Terminate (layoff) the employment of Lauren Hunzer as part-time aide, effective June 11, 2025.
14. Accept the resignation Larissa Stucker as Third Grade Teacher, effective July 14, 2025.
15. Accept the resignation of Jerome Nidoh as Music Teacher, effective July 22, 2025.
16. Accept the resignation of Christine McManus as Educational Paraprofessional, effective July 18, 2025.
17. Accept the resignation of Brittany Moser as First Grade Teacher, effective August 1, 2025.
18. Accept the resignation of Rachel Lakkis as First Grade Teacher, effective August 6, 2025.
19. Accept the resignation of Melinda Belisle as part-time Evening Housekeeper, effective August 6, 2025.

20. Approve the hiring of Christian Ciliberto as full-time STEM Teacher, at a starting salary of \$40,000 effective August 16, 2025. This is a full-time, exempt level position for 195 days per year.
21. Approve the transfer of Jacquie Yusko from Second Grade Teacher to Third Grade Teacher with no change in salary or benefits.
22. Approve the hiring of Ava Ward as full-time Social Studies/Career Development Teacher, at a starting salary of \$40,000 effective August 16, 2025. This is a full-time, exempt level position for 195 days per year.
23. Approve the hiring of Jayleen Galeno as full-time Elementary Teacher (First Grade), at a starting salary of \$48,000.00 effective August 16, 2025. This is a full-time, exempt level position for 195 days per year.
24. Approve the hiring of Sydney Thomas as Temporary Learning Support Teacher, effective August 18, 2025 at a starting salary of \$40,000. This is a full-time, exempt level position for 195 days per year.
25. Approve the transfer of Nicholas Smith from part-time Housekeeper to temporary full-time Maintenance/Housekeeper at an hourly rate of \$17.17 effective August 16, 2025.
26. Approve the hiring of Breanna Kowalczyk as full-time Food Service Culinary Assistant effective August 18, 2025. This is a full-time, ten-month position at an hourly rate of \$16.00.
27. Approve the transfer of Melissa O'Neil from part-time Housekeeper to part-time Food Service Culinary Assistant at an hourly rate of \$16.70 effective August 16, 2025.
28. Approve the transfer of Christina Shoemaker from full-time Food Service Culinary Assistant to full-time Food Service Lead Culinary Assistant at an hourly rate of \$19.45 effective August 16, 2025.
29. Appoint Christopher Carpenter as Soccer Coach for the 2024 Fall Season upon receipt of acceptable clearances, background checks and required training along with a stipend of \$2,000.00.
30. Appoint Christian Ciliberto as Assistant Soccer Coach for the 2024 Fall Season upon receipt of acceptable clearances, background checks and required training along with a stipend of \$1,500.00.
31. Appoint Kevin Harcarik as Boys Basketball Coach for the 2024-2025 season at a stipend of \$2,000.00, paid in two equal installments.
32. Appoint _____ as Assistant Boys Basketball Coach for the 2024-2025 season at a stipend of \$1,500.00, paid in two equal installments.
33. Appoint Tammy Miller as Girls Basketball Coach for the 2024-2025 season at a stipend of \$2,000.00, paid in two equal installments.
34. Appoint Sarah Monaghan as Assistant Boys Basketball Coach for the 2024-2025 season at a stipend of \$1,500.00, paid in two equal installments.
35. Approve the following as Substitute School Nurse for the upcoming 2025-2026 school year:
 - Kathy Ercolani
 - Denise Simonik
 - Jennifer Kolessar
 - Emily Blazjewski
36. Approve the addition of Patricia Garzio as a Substitute Teacher at a daily rate of \$200.00 per day.
37. Approve adult meal pricing for the 2025-2026 school year at \$3.00 for breakfast and \$4.85 for adults.
38. Ratify approving the submission of an extension request under the Pennsylvania Charter Schools Grant Program.

39. Approve a conference request from Kim Stevens to attend the National Association of Pupil Services Administrators Conference from October 19th through October 22nd in Pittsburgh at a cost not to exceed \$2,100.00.
40. Approve a Tuition Assistance Request from Jillian Seeley for the course Foundations of SEL at Sacred Heart University for the Fall 2025 semester at a cost not to exceed \$2,808.
41. Approve a Tuition Assistance Request from Jillian Seeley for the course Mixed Methods at Sacred Heart University for the Fall 2025 semester at a cost not to exceed \$2,808.
42. Approve a Tuition Assistance Request from Stephanie Knorr for the course Active and Engaging Strategies for the Inclusive Classroom for the Summer 2025 at Luzerne Intermediate Unit #18 at a cost not to exceed \$315.00.
43. Approve the revised Job Profile for the position of Food Service Culinary Assistant.
44. Approve the revised Job Profile for the position of Lead Food Service Culinary Assistant.
45. Acknowledge ten (10) students who had perfect attendance during the 2024-2025 school year.
46. Parent Satisfaction Report – Flexible Instructional Days.
47. Student attrition report for 2024-2025.
48. Leadership Team Updates
49. General public comment.
50. Adjourn meeting.

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, August 18, 2025**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.